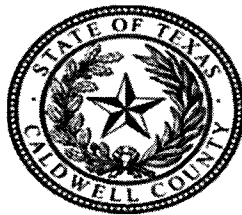


COMMISSIONERS COURT MINUTES
110 S. Main St. 2nd Floor, Lockhart, Texas
Commissioners Court December 17, 2019 9:00 a.m.



HOPPY HADEN	County Judge	B.J. WESTMORELAND	Commissioner Pct. 1
TERESA RODRIGUEZ	County Clerk	BARBARA SHELTON	Commissioner Pct. 2
		ED THERIOT	Commissioner Pct. 3
		JOE IVAN ROLAND	Commissioner Pct. 4

Call Meeting to Order

Judge Haden calls the meeting to order at 9:01 a.m. Commissioner Roland is absent.

Invocation. Pastor Bryan Willingham- Grace Lutheran Church

Bob Bush opens the meeting in prayer.

Pledge of Allegiance to the Flags.

(**Texas Pledge:** Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible).

Judge Haden leads all present in the pledge to both flags.

Announcements. Items or comments from Court members or staff.

Commissioner Westmoreland thanks local law enforcement and mentions that they are on the lookout for a suspect.

All court members wish everyone a Merry Christmas.

Judge Haden says he attended several events and that Commissioner Roland has completed advanced curriculum.

Dennis Engelke says the census committee has been formed and has a meeting tomorrow at the Justice Center and Judge Haden notes the importance of the census.

Barbara Gonzales thanks payroll for processing pay early over Thanksgiving, noting that the same process will be necessary for the Christmas break.

Citizens' Comments. At this time any person may speak to Commissioners Court if they have filled out a Caldwell County Commissioners Court Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Court. The Court does retain the right to correct factual inaccuracies made by the speakers. (If longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day).

There are no citizens' comments.

COMMISSIONERS COURT MINUTES
Regular Meeting December 17, 2019

CONSENT AGENDA. (The following consent items may be acted upon in one motion).

1. **Approve payment of County invoices and County Purchase Orders in the amount of \$788,895.41; Backup: 26**
2. **Ratify re-occurring County payments**
 - A. **\$107,770.02 (DMV Funds); Backup: 2**
 - B. **\$352,449.57 (Comptroller); Backup: 3**
 - C. **\$5.94 (TPWD Comptroller); Backup:2**
3. **Accept Tax Collection report for November 2019; Backup: 4**
4. **Accept Constable, Pct. 2 report for October and November from Tom Will; Backup: 3**

Motion made by Commissioner Shelton, second by Commissioner Westmoreland to approve the Consent Agenda. All present voting "Aye".

AGENDA ACTION ITEMS

5. **Discussion/Action** regarding the burn ban. **Speaker: Judge Haden / Carine Chalfoun; Backup: None; Cost: None**

Carine Chalfoun provides details the KBDI index and upcoming weather. Motion made by Commissioner Shelton, second by Commissioner Theriot to leave the burn ban off. All present voting "Aye".

6. **Discussion/Action** to approve the issuance of multiple purchase orders for the Unit Road Department and to approve the purchase of the equipment listed in the purchase orders. **Speaker: Judge Haden/ Danie Blake; Backup: 12; Cost: \$766,110.75**

Danie Blake explains details of the request including the cost total and confirms for Judge Haden that there will still be money in the line item. Judge Haden asks for a motion to approve. So moved by Commissioner Westmoreland, second by Commissioner Shelton. All present voting "Aye".

7. **Discussion/Action** to accept the change order No. 1 on existing Caldwell County Mowing Maintenance Contract No.18CCP02A for an added service of one litter control pick up by Abescape Group. **Speaker: Judge Haden/ Danie Blake; Backup:12; Cost: \$92,450.00**

Danie Blake and Donald LeClerc discuss contract updates with court members, including additional mowing, liter pickup, and dumpsters all being included in the current budget. They also confirm that the contract can be rebid in the future. Judge Haden asks for a motion to approve. So moved by Commissioner Theriot, second by Commissioner Westmoreland. All present voting "Aye".

8. **Discussion/Action** to approve payment of an invoice from Elections Systems & Software in the amount of \$5,026.00 for election support for the Elections Department. **Speaker: Judge Haden/ Danie Blake; Backup: 4; Cost: \$5,026.00**

Danie Blake and Barbara Gonzales explain that because the request did not comply with the County's Purchasing Policy an external auditor would flag it so they need authorization from the court for approval. Danie Blake suggests tabling the item so the Elections Department can re-submit the request according to the Policy. Motion made by Commissioner Westmoreland, second by Commissioner Shelton to table item 8. All present voting "Aye".

COMMISSIONERS COURT MINUTES
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9. **Discussion/Action** to accept the 2020 Tobacco Enforcement Program Grant of \$11,750 to conduct 94 buy/stings of tobacco permitted retail outlets. **Speaker: Judge Haden/ Dennis Engelke/ Steve Kinney; Backup: 10; Cost: None**

Dennis Engelke explains the program and requests approval. So moved by Commissioner Theriot, second by Commissioner Shelton. All present voting "Aye".

10. **Discussion/Action** to seek approval of Resolution 05-2020 establishing the Caldwell County Community Services Foundation. **Speaker: Judge Haden/ Dennis Engelke; Backup: 2; Cost: TBD**

Dennis Engelke explains the purpose of the Foundation as well as how it would assist the County and he reads the Resolution. Fred Weber, Judge Haden, Commissioner Theriot, and Dennis Engelke discuss the role of Commissioners Court, term lengths of members, and CAPCOG being assisted. Motion made by Commissioner Shelton, second by Commissioner Westmoreland that we approve. All present voting "Aye".

11. **Discussion/Action** regarding pay rate changes for multiple Deputy District Clerk positions. **Speaker: Judge Haden/ Tina Freeman; Backup: 2; Cost: None**


Tina Freeman, Barbara Gonzales, and court members discuss job duties and pay rates within the District Clerk's Office including adjusting rates prior to updating HR's job descriptions, waiting for budget time, compensation based on tenure and experience, all the monies being in a single line item, and taking the discussion to an Executive Session. Motion made by Judge Haden, second by Commissioner Westmoreland to table and that we put this on Executive Session. All present voting "Aye".

12. **Adjournment.**

Motion made by Commissioner Shelton, second by Commissioner Westmoreland that we adjourn. All voting "Aye". Meeting adjourns at 9:57 a.m.

I, TERESA RODRIGUEZ, COUNTY CLERK AND EX OFFICIO CLERK OF THE COMMISSIONERS' COURT, do hereby certify that the foregoing contains a true and accurate record of the proceedings had by the Caldwell County Commissioners' Court on December 17, 2019.




TERESA RODRIGUEZ, COUNTY CLERK AND EX OFFICIO
CLERK OF THE COMMISSIONERS' COURT OF
CALDWELL COUNTY, TEXAS